

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Sindh Board of Investment
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Government of Sindh
- 3) TITLE OF CONTRACT Tender for documentary film of 15mins on Invst Potential Sindh
- 4) TENDER NUMBER INF-KRY-958/2010
- 5) BRIEF DESCRIPTION OF CONTRACT Prepare a documentary film of 15mins on Sindh
- 6) FORUM THAT APPROVED THE SCHEME N/A
- 7) TENDER ESTIMATED VALUE N/A
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 10 Days
- 10) TENDER OPENED ON (DATE & TIME) 30th March, 2010 @ 15:00Hrs
- 11) NUMBER OF TENDER DOCUMENTS SOLD (10) Ten, No Price, List Attached at F/A
(Attach list of buyers) _____
- 12) NUMBER OF BIDS RECEIVED Four (4) List Attached at F/B
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS Four (4)
- 14) BID EVALUATION REPORT
(Enclose a copy) Copy Enclosed, Technical F/C, Tech. Criteria F/D, Financial F/E
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Mehroz Karim Films, D-68, Block-2, PECHS, Khr
- 16) CONTRACT AWARD PRICE PKR 670,000
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). 1st, Mehroz Karim Films
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE _____ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE Single Stage 2 Env Domestic/ Local
- c) TWO STAGE BIDDING PROCEDURE _____
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Dawn , 16.03.2010 (INF-KRY-958/2010)
No	<input type="checkbox"/>

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION -REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No Complains Received

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No Deviation

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No Extension Made

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No Deviation

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	No Special Conditions

Signature & Official Stamp of
Authorized Officer



FOR OFFICE USE ONLY

MUHAMMAD NAEEM WAHEED
DIRECTOR (ADMN.)
BOARD OF INVESTMENT
GOVERNMENT OF SINDH

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi

Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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List of Bidders – Collected Tender Documents

S. No	Bidders
1.	Mohammed Islam
2.	Saad bin Mujeeb
3.	Altaf & co
4.	Baloch Comm. BTV
5.	Data Production
6.	Orient Advertising
7.	AllAgro
8.	Mehroz karim Films
9.	Friends Entertainment
10.	Noor Production

List of Bidders – Placed Bids

Sr. No.	Bidders
1	M/s Data Production
2	M/s Baloch Communication
3	M/s Orient Advertising
4	M/s Mehroz Karim Films

Technical Evaluation Report

Sr. No	Bidder	Technical Evaluation Marked by Committee					Average Total Marks
		S.H.A. Naqvi	Khizer Pervaiz	Mrs Hafiza Nagori	Foad Shams	Mehboob UI Haq	
1	M/s Orient Advertising	80	76	80	81	77	78.8
2	M/s Data Production	0	0	0	0	0	0*
3	M/s Baloch Communications	0	0	0	0	0	0*
4	M/s Mehroz Karim Films	81	82	81	81	82	81.4

*1) Data Production and 2) Baloch Communication, did not supply any document or material to be evaluated technically on any of the technical criterion at F/D.

Technical Shortlisting Criteria of Firms For Preparing Documentary Film

S#		Total Points	Points Given			
			Data Prod.	Baloch Comm.	Orient Adv.	Mehroz Karim Films
1	Firm Experience (50)					
(i)	Understanding of work required as demonstrated in capability.	20				
(ii)	Regional experience in the related fields (South Asia other than Pakistan)	15				
(iii)	National experience in the related fields (Pakistan)	15				
	Sub Total	50				
2	Competence and Qualification of Team (25)					
(i)	Team Leader-experience in relevant field	10	5=Qualification (Phd-5)(Master-4)(Bachelor-3) 5=Experience			
(ii)	Team Leader-relevant experience in region / Pakistan	10	6=relevant Experience 4=General Experience			
(iii)	Key Staff-Experience in relevant Field	5	2=Qualification 3=Experience			
	Sub Total	25				
3	Work plan and Methodology (25)					
(i)	Work Plan – Storyboarding	15				
(ii)	Methodology	10				
	Sub Total	25				
	Total	100				

Financial Evaluation Report

Sr. No.	Bidder	Total Bid	Comments
1	Mehroz Karim Films	670,000/-	First Ranked based on High Technical and Lowest Financial Bid criteria

**SINDH BOARD OF INVESTMENT
GOVERNMENT OF SINDH**



Minutes of the Meeting of Committee for the preparing of Well-Developed Documentary Film on Investment Potential of Sindh of 15 Minutes duration in Urdu & dubbed in Sindhi and English under ADP Scheme "Investment Promotion in Sindh".

A meeting of Committee for preparing a well-developed documentary film on Investment Potential of Sindh of 15 Minutes duration in Urdu and dubbed in Sindhi and English under the ADP Scheme "Investment Promotion in Sindh" was held on 30th March, 2010 at 03.00 p.m in the Conference Room of Sindh Board of Investment under the Chairmanship of Director (Projects) SBI. List of the participants is annexed at F/A.

Meeting started with the name of Almighty Allah. Mr. Mehboob Ul Haq, Director (Projects) SBI Chairman Committee welcomed the members of the Committee and briefed the forum that Sindh Board of Investment intends to prepare a well developed documentary film on Investment Potential of Sindh of 15 Minutes duration in Urdu and dubbed in Sindhi and English.

It is believed that a well developed documentary film on untapped "Investment Potential of Sindh" province effectively highlighting not only the potential but also the workable model to exploit this potential would be a valuable tool to attract investors' attention. The film would also play an effective role in helping other stakeholders in overcoming their shortcomings.

Chairman then directed Section Officer (Admin) to inform forum about the details of bids received in connection with the tender. SO (Admin) informed the forum that 10 intended bidders collected tender, however only 4 bidders submitted their proposals. The Chair directed SO (Admin) to open the proposals in front of members of the Committee. The Committee technically evaluated the submitted tenders of:-

Sr. No	Bidder	Technical Evaluation Marked by Committee			Average Total Marks
		Naveed A. Channa Member - I	Mrs Hafiza Nagori Member - II	Mehboob Ul Haq Chairman	
1	M/s Mehroz Karim Films	81	81	82	81.33
2	M/s Orient Advertising	80	80	77	79%
3	M/s Data Production	0	0	0	0
4	M/s Baloch Communications	0	0	0	0

The Committee thoroughly analyzed the specification and other documents of the bids which were found in order, in accordance with the criteria mentioned in the tender document.

Following decisions were made in the meeting;

1. The Committee unanimously decided 1) M/s Data Production, and 2) M/s Baloch Communication, have been disqualified. M/s Data production is disqualified based on providing us only demo CD with no relevance to tender requirement. Where as M/s Baloch Communication was disqualified as they were not provided any document with their bid.
2. Sealed financial proposals of Companies not qualified technically would be returned.

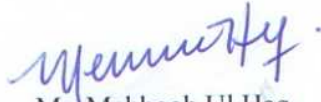
The meeting ended with the vote of thanks and from end to the chair and members.



Mr. Naveed Akhtar Channa
Procurement Specialist – World Bank
Member



Mrs. Hafiza Nagori
Section Officer (Admn), SBI
Member



Mr. Mehboob Ul Haq,
Chairman Sub-Committee
Director (Projects), SBI
Government of Sindh, Karachi