

REQUEST FOR PROPOSAL

Hiring of Consultants for Civil Works

INSTRUCTIONS TO CONSULTANTS



SINDH BOARD OF INVESTMENT

DHABEJI SPECIAL ECONOMIC ZONE PROJECT

This Request for Proposals (RFP) consists of the following Parts:

- Part A – Instructions to Consultant
- Part B – Terms of Reference/ Scope of Work
- Part C – Selection Criteria
- Part D – Submission Forms
- Part E – Draft Contract Agreement

Location

The land for Dhabeji Special Economic Zone is situated in Deh, Gharo, Taluka Mirpur Sakro, District Thatta, Sindh.

Site Features

The Government of Sindh has earmarked 1530 acres for the establishment of Dhabeji Special Economic Zone, near Port Qasim in District Thatta. The project is one of the priority SEZs under the industrial cooperation phase of China Pakistan Economic Corridor. It will be an ideal destination for businesses relocating from China and other countries with availability of affordable labor, skilled work force and provision of state of the art infrastructure. The zone will offer opportunities for both local and foreign investors.

The Proposed location has the following advantages:

- Easy access of Port Qasim enabling raw material import and finished goods export without incurring major inland transportation costs and saving time.
- Easy access to Karachi Airport (35 Km) via national highway enabling safe travel of foreign workers and management personnel.
- Direct access to the National Highway enabling the transportation of goods to upcountry and Central Asian nations utilizing the National Trade Corridor.

Dhabeji Special Economic Zone (DSEZ) to be transformed into an Expatriate Enclave with modern infrastructure and tax incentive package which will include exemption of Custom Duties and Taxes strictly on import of capital equipment under China-Pakistan Economic Corridor.

Part A Instructions to Consultants

This part of the RFP describes the terms and conditions for the submission of the proposal.

- A.1 – Submission of Bids and all communication or enquiries about this RFP must be made in writing.
- A.2 – The interested firms are requested to submit their Proposal on date and time mentioned in advertisement. The Technical Bids would be opened on the same day.
- A.3 - The Proposal shall comprise the documents and forms listed in Part D.
- A.4 – Single Stage Two Envelope bidding process will be adopted. Selection of Consultant shall be based on **"Least Cost based Selection Method"**.

The Technical Proposal shall not include any financial information. A Technical Proposal containing financial information shall be declared non-responsive.

- A.5 - An authorized representative of the Consultant shall stamped and signed the original submission letters in the required format for both the Technical Proposal & Financial Proposal and shall initial and stamp all pages of both. The authorization should be in the form of a written power of attorney attached to the Technical Proposal.
- A.6 - The signed Proposal shall be marked "ORIGINAL", and its copy marked "COPY" as appropriate. All copies shall be made from the signed original. If there are discrepancies between the original and the copy, the original shall prevail.

The Technical Proposal shall be submitted in one original and one copy and Financial Proposal in one original only.
- A.7 – The original and all the copy of the Technical Proposal shall be placed inside a sealed envelope clearly marked "TECHNICAL PROPOSAL", name of the assignment, name and address of the Consultant.

Similarly, the original Financial Proposal shall be placed inside a sealed envelope clearly marked "FINANCIAL PROPOSAL" followed by the name of the assignment, name and address of the Consultant, and with a warning "DO NOT OPEN WITH THE TECHNICAL PROPOSAL."

- A.8 - The sealed envelopes containing the Technical and Financial Proposals shall be placed into one outer envelope and sealed. This outer envelope shall bear the submission address, the name of the assignment, Consultant's name and the address.
- A.9 - Technical Proposal will be opened on same day after the deadline for their submission in the presence of bidders who wish to attend. The envelope containing the Financial Proposal shall remain sealed and securely stored.
- A.10 - The evaluation committee shall evaluate the Technical Proposals on the basis of their responsiveness to the RFP, applying the selection criteria and point system

specified in Part C. Each responsive Proposal shall be given a technical score. A proposal shall be rejected at this stage if it does not respond to important aspects of the RFP or if it fails to achieve the minimum technical score indicated in Part C.

Only financial bids of Consultants who passed in Technical Evaluation would be opened. The lowest financial bid of technically qualified firm will be considered to award.

- A.11 - If an RFP is determined to be unclear or deficient in some aspects but these deficiencies are capable of being clarified or remedied, the evaluation committee may prepare a list of queries and provide these to Consultant with an opportunity to clarify or remedy its RFP. If the clarifications and amendments by the Consultant do not overcome the deficiencies, the evaluation committee may, at its sole and absolute discretion, decide to reject the Proposal.
- A.12 - At any time before the submission deadline, the Client may amend the RFP by issuing an amendment in writing. The amendment shall be sent to all Consultants and will be binding on them. The Consultants shall acknowledge receipt of all amendments in writing.
- A.13 - If the amendment is substantial, the Client may extend the bid submission deadline to give the Consultants reasonable time to take an amendment into account in their Proposals.
- A.14 - The Consultant shall submit a signed and stamped complete Proposal comprising the documents and forms. The submission shall be done by hand or by courier only, no telegraphic or conditional bid will be accepted.
- A.15 - The format of Agreement would be as per PEC Standard Consultancy Contract for Lump Sum Assignments.
- A.16 - Project Duration is envisaged to be **9(Nine)** months. The contract will be signed for a period of **9(Nine)** months which would be extended (if needed) on the basis of performance / adequate deliverables and satisfaction of the employer. The selected Consultant will be responsible to supervise completion of works in agreed/specified time period. In case of extension in construction contract, no additional payment will be made to the Consultant for supervision.
- A.17 - Financial Proposal of the technically qualified firms would be opened in the presence of bidders or their representative, for which time and date shall be intimated in due course. The firms are requested to submit their Technical & Financial Proposals / Bids along with the supporting material to the given address.
- A.18 - RFP documents are also available on the website of SBI and SPPRA. In case of downloading of the same documents from SBI website, the bidder should submit the nominated fee of RFP documents at the time of submission of bids (details are given in advertisement published in print media). No Bid will be accepted without nominated fee of Rs. 2500/- in the shape of Pay order in favor of Sindh Board of Investment.
- A.19 - SBI reserves the right to accept or reject any or all Proposals as per SPPRA rules.

Part B Scope of Work

B.1 Design Phase

Consultant's Services will include all the services and activities detailed hereinafter including all activities which are necessary to ensure satisfactory completion of the major tasks listed below even if such activities may not be specifically detailed in this **"Scope of Services"**

1. Onsite Survey

- 1.1 Verification of site boundary wall and bench marks.

2. Detailed Design OF civil works (Architectural & Engineering Services), Preparation of Tender and Bid Documents and selection of Contractors

- 2.1 Verification of relevant portion of Master Plan (already prepared) of the project.
- 2.2 Detailed design and preparation of Engineering drawings for the civil works including Front Boundary wall, Rear and other two sides Boundary wall/ MS Fence, Main Gate, Rear side Gate, office Block /visitor center with basic facilities, Design of Temporary electrical distribution system to office Block/Watch Towers with Generator/Solar Panels, construction of watch Towers with basic facilities.
- 2.3 Conduct Prequalification of Contractors (as per SPPRA rules) if and when required and furnished recommendation (as per SPPRA rules) accordingly.
- 2.4 Preparation of complete Bidding Documents.
- 2.5 Preparation of Engineering Estimates & MBs.
- 2.6 Assist in conducting procurement related meetings.
- 2.7 Scrutinize, conduct technical and financial evaluations and give recommendations on Bid(s) as per SPPRA rules.
- 2.8 Making bid evaluation reports.
- 2.9 Consultant shall be responsible to conduct complete Contract Award processes for all tenders including stamp duties, performance securities and insurances.
- 2.10 Consultant shall be responsible for all tendering process and consequently assist in responding Audit queries (Internal, External and AGP)
- 2.11 Consultant will be required to prepare, represent and attend meetings at government or non government organizations that may be required by the client.

- 2.12 The Consultant to provide any legal opinion and extend the required legal services as and when required
- 2.13 Deliverables:
 - 2.13.1 Signed and stamped Design report (02 sets)
 - 2.13.2 Signed and stamped Prequalification and Tender documents including tender drawings, specifications and BOQ (05 sets of each)
 - 2.13.3 Signed and stamped prequalification and Bid evaluation reports (03 sets)
 - 2.13.4 Signed and stamped Construction Drawings (03 sets)
 - 2.13.5 Engineering Estimates (02 sets)
- 2.16 The Consultant shall provide Schedule (Timeline) of all activities on Primavera and / or MS Project for respective phase (03 sets).
- 2.17 Soft copies of all reports in appropriate editable format and software.
- 2.18 Any other relevant report required by the Client.

B.2 Construction Supervision Phase

The Consultant shall be responsible for providing construction supervision services throughout the duration of the project. Provision of vehicles, its maintenance, Driver, POL etc will be provided to consultant by the contractor through Construction Contracts.

Services during Construction Phase shall include but not be limited to:

1. Project Management, including;

- Schedule (Timeline) of all activities on Primavera and / or MS Project for Master Planning and pre-construction phase (03 sets)
- Physical and Financial Progress Schedule preparation (schedule shall be prepared in conjunction of Contractor's schedule)(03 sets);
- Schedule evaluation (actual vs. planned physical and financial progress);
- Cash Flow Details (Expected v/s original) (03 set)
- Record management;
- Verification of Interim Payment Certificates submitted by Contractor;
- Preparation and submission of monthly progress reports (03 sets are required).
The monthly progress report shall include:
 - ❖ Description of Background of project including work award details (including letter of award/ Detail of securities and insurance).
 - ❖ A short overview of work completed during the previous month;
 - ❖ A short overview of work to be completed the following month;
 - ❖ An updated schedule (based on Contractor's schedule of progress) showing work progress and completion percentage;
 - ❖ A list of problems/ difficulties; if any; and proposed corrective actions; and

- ❖ A bar graph on MS Project and / or Primavera comparing the monthly invoiced amounts and cumulative billings with the total authorized construction budget.
 - ❖ Physical and Financial progress of the project for respective month.
 - ❖ Attach photographs for respective month
2. Construction Contract Administration, including but not limited to following;
- The services to be provided by the Consultant shall include all duties according to the terms and conditions set in Contract Agreement.
 - Conduct and lead Preconstruction conference/ meetings to be held between Client and Contractor;
 - Coordination in site meetings to be held between representatives of Client and Contractor and preparation of minutes of meeting;
 - Review of Contractor's work progress in compliance of complete Contract Document plus work program submitted by Contractors;
 - Review of Contractor's submittals in compliance of Contract Documents;
 - Completion of daily logs;
 - Communication with Contractor regarding adequacy of work.
 - Review and evaluation of submittals in support of claims and disputes (if any) and forwarding subsequent recommendation to Employer.
 - Coordinate with Contractor and Client to conclude claims and disputes.
 - Investigation and inspection of site conditions that differ from those described in the Contract Documents.
 - The Consultant shall provide Schedule (Timeline) of all activities on Primavera and/or MS Project for respective phase.
 - Submission of any record or drawings made by Consultant during construction.
 - Resolve Disputes at all levels (if any).
3. Field Inspection, including;
- Review and inspection of Contractor's work in compliance of Contract Documents on daily basis;
 - Recommend and Monitor correct actions taken by Contractor needed to fix a work which is not in compliance with the Contract Documents;
 - Maintaining Field inspection diaries;
 - Record Digital photos of work in progress;
 - Field Inspection/ Quality assurance/ materials testing services /Review and approve test reports submitted by the contractor (03 sets for each relevant report);
 - Check sites/ work places in compliance of safety and health standards and notify in case of non-compliance.
 - Review and approval of Contractor's survey layouts and levels.
 - Inspect installation of electro-mechanical equipment as per the manufacturer guidelines and tender documents.
 - Testing, commissioning and energization of equipment and systems
 - Maintaining all records of inspections and testing.
 - The Consultant would demobilize the site staff if the work is suspended due to lack of funds or work has not been awarded to Contractor or as required by Employer. However Re-mobilization of site would be made as per the Employer requirement.

The Consultant shall be responsible for providing services during construction closeout/ Defect Liability Period. Services during construction closeout shall include, but not be limited to:

- Site inspection to determine the completion of works in fulfillment of Contract Documents and rectification of any defect (s) therein;
- Preparation of punch list and inspection of remedial actions;
- Review of operation/ maintenance manuals and spare parts lists.
- Review As-built drawings submitted by the Contractor (03 sets or reviewed and approved drawings);
- Recommendation to Client as to the release of payments, securities/ insurances and retention to Contractor.
- Review and recommendation/certification of Contractor's Final Bill.
- Finalize the handing over/taking over of site.
- Recommendation to issue Defect Liability Certificate to the contractor.

B.2. STAFFING

- The consultant shall submit CV's and copies of educational and experience certificates/ documents of proposed staff for this particular project with a covering list of detail of staff and related brief of each staff regarding his/ her experience. The staff should include the following;

A. Key Personnel for Design Phase

1. Project Manager having vast experience of Designing and Construction supervision (Min: BE Civil/Architect)
2. Senior Contracts Engineer (Min: BE Civil)
3. Senior Structure Design Engineer (Min: BE Civil)
4. Senior Sewerage and Water System Design Engineer (Min: BE Civil/ Mechanical)
5. Senior Electrical Design Engineer (HT and LT system) (Min: BE Electrical)
6. Senior Quantity Surveyor (Min: DAE in civil)

B. Key Personnel for Site Office

1. Resident Engineer (Min BE Civil with at least one similar project/having 17 years experience required full time at site)
2. Material Engineer (Min: BE Civil, as and when required)
3. Material Inspector (Min DAE Civil, Required full time until the completion of Concrete and Road works, 10 years Experience)
4. Site Inspector civil for site (Min DAE Civil, Required full time until the completion of Concrete and Road works, 10 years Experience)
5. Electrical Inspector for site as and when required (Min: DAE Electrical)
6. Mechanical Inspector for site as and when required (Min: DAE Mechanical)
7. Senior Land Surveyor (Min: DAE Civil, Required full time until the completion of Concrete and Road works)
8. The Security Personnel : Incharge (2) Staff (12)

B.3. PAYMENT FOR CONSTRUCTION SUPERVISION SERVICES

I) The mode of payment during construction supervision shall be carried out as per following equation:

$$\frac{\text{Amount of IPC of Construction Contract}}{\text{Total Amount of Construction Contract (s)}} \times \text{Consultant Bid Price for Construction phase}$$

Total amount of Construction Contract(s) will initially based on the Engineer's Estimate and modified upon the award and finalization of Construction Contract(s)

B.4. PAYMENT FOR DETAILED DESIGN

The Client shall pay the consultant the amount claimed through invoices submitted by them submission of Detailed Design, construction Drawings, Tender Documents and engineering estimates for the entire Scope of works in the manner. Payment shall be made as per Special Condition of Contract Clause 6.3 Terms and Condition of Payment.

Payments shall be made according to the following schedule:

(a)	<i>Advance Payment upon signing of Contract Agreement</i>	@ 15% = Rs.-----
(b)	<i>Upon submission of Detailed Design of Project</i>	@ 40% = Rs.-----
(c)	<i>Upon submission of Draft Bidding Documents</i>	@ 15% = Rs.-----
(d)	<i>Upon submission of Bid Evaluation Report</i>	@ 10% = Rs.-----
(e)	<i>Upon submission of Final Bidding Documents</i>	@ 20% = Rs.-----
<i>Total</i>		100% = Rs.-----

B.5. EXPIRATION OF CONTRACT FOR DESIGN & SUPERVISION SERVICES

Total period for 9 months of completion of Design Services shall be (3) weeks from the commencement Date of Services. The Commencement Date of Services shall be seven (07) calendar days from the date of signing of contract. For Supervision Services, the time period shall be 8 (Eight) months from the date of Award of the Construction contract by the client.

Part C Selection Criteria

C.1 – Mandatory Requirements

1. The Consultancy Firm should have the required Pakistan Engineering Council (PEC) Registration Certificate for the year 2018 bearing relevant codes including 1203 and 1204.
2. The Firm should have National Tax Number (NTN).
3. The firm should have valid SRB from concerned Authority

C.2 – Selection Criteria

To qualify, applicant must score an aggregate of 70 marks out of 100.

The Selection Criteria is based on the following:

S.No.	Criteria	Max. Marks
A	Profile of Firm	08 Marks
A1	Ownership and Organizational Structure of the firms including year of establishment and office setup (attach copy of incorporation certificate). <ul style="list-style-type: none"> • 10 years (04 marks) • 10-20 years (additional 02 Marks) • Above 20 years (additional 02 Marks) 	08 Marks
B	Experience and Past Performance of the Firm (Documentary Proof for each work should be attached; completion certificates for executed works and Letter of Award for in hand projects)	52 Marks
B1	Master Planning of at least one Industrial Park / Estates (min. 50 acres land) completed in the last 15 years	04 Marks
B2	Master Planning of at least one Industrial Park / Estates in hand	04 Marks
B3	Planning and Designing of Industrial Park / Estates (min. 50 acres land) completed in the last 15 years	08 Marks
B4	Construction supervision of Industrial Park / Estates (min. 50 acres land) completed in the last 15 years	08 Marks
B5	Planning and Designing of an Industrial Park / Estate in hand (03 Marks for each project)	06 Marks
B6	Construction supervision of an Industrial Park / Estate in hand project)	06 Marks
B7	Planning and Designing of General infrastructure development works completed (02 marks for each project)	04 Marks
B8	Construction supervision of General infrastructure development works completed (02 marks for each project)	04 Marks
B9	Planning and Designing of a General infrastructure development work in hand (02 marks for each project)	04 Marks
B10	Construction supervision of a General infrastructure development work in hand (02 marks for each project)	04 Marks

S.No.	Criteria	Max. Marks
C	Qualification & Experience of Key Personnel to assigned on this project(Copies of Educational plus Experience certificates and CVs of Key Personnel should be attached)	33 Marks
C1	Key Personnel for Design Phase	18 Marks
	<ol style="list-style-type: none"> 1. Project Manager (Min: BE Civil/ARCHITECT) <ul style="list-style-type: none"> • 15 years Experience, 02 Marks • Above 15 years, 01 additional Mark 2. Senior Contracts Engineer (Min: BE Civil) <ul style="list-style-type: none"> • 08 years Experience, 1.5 Marks • Above 08 years, additional 01 Mark 3. Sr. Structure Design Engineer (Min: BE Civil) <ul style="list-style-type: none"> • 15 years Experience, 1.5 Marks • Above 15 years, 01 additional Mark 4. Sr. Sewerage and Water System Design Engineer (Min: BE Civil/Mechanical) <ul style="list-style-type: none"> • 15 years Experience, 1.5 Marks • Above 15 years, 01 additional Mark 5. Sr. Electrical Design Engineer (HT and LT system) (Min: BE Electrical) <ul style="list-style-type: none"> • 10 years Experience, 1.5 Marks • Above 10 years, additional 01 Mark 6. Senior Mechanical Engineer (Min: BE Mechanical) <ul style="list-style-type: none"> • 10 years Experience, 1.5 Marks • Above 10 Years, additional 01 Mark 7. Senior Quantity Surveyor (Min. DAE Civil) <ul style="list-style-type: none"> • 08 years Experience, 1.5 Marks • Above 08 years, additional 01 Mark 	
C2	Key Personnel for Site Office	15 Marks
	<ol style="list-style-type: none"> 1. Resident Engineer (Min BE Civil) <ul style="list-style-type: none"> • 10 years experience, 1.5 Marks • Above 10 years, additional 01 Mark 2. Material Engineer (Min. BE Civil) <ul style="list-style-type: none"> • 08 years Experience, 1.5 Marks • Above 08 years, additional 01 Mark 3. Material Inspector (Min. DAE Civil) <ul style="list-style-type: none"> • 08 years Experience, 1.5 Marks • Above 08 years, additional 0.5 Mark 4. Site Inspector civil (Min. DAE Civil) <ul style="list-style-type: none"> • 08 years Experience, 1.5 Marks • Above 08 years, additional 0.5 Mark 5. Electrical Inspector (Min. DAE Electrical) <ul style="list-style-type: none"> • 08 years Experience, 1.5 Marks • Above 08 years, additional 0.5 Mark 6. Mechanical Inspector (Min. DAE Mechanical) <ul style="list-style-type: none"> • 08 years Experience, 1.5 Marks • Above 08 years, additional 0.5 Mark 	

S.No.	Criteria	Max. Marks
	7. Sr. Land Surveyor (Min. DAE Civil) <ul style="list-style-type: none"> • 08 years Experience, 1.5 Marks • Above 08 years, additional 0.5 Mark 	
D	Methodology	05 Marks
D1	Methodology to undertake the implementation of infrastructure project to be established at NFIP. Note: The marks on the methodology will be given fairly at the sole discretion of Client / Procurement Committee. The Consultants agree that they will have no objection on the Client's decision	05 Marks
F	Affidavit	02 Marks
F1	Affidavit for firm not Blacklisted on any Project or by any organization.	02 Mark

Note : Marking for Joint Venture Firms will be Cumulative Marking.

Part D Submission Forms

This part of the RFP contains the following submission forms;

Form – 1: Information Form

Form – 2: Experience of Consultant

Form – 3: Format of Curriculum Vitae of Proposed Key Staff

Form – 4: Financial Proposal Submission Form

Form – 5: Summary of Cost

**PROCUREMENT OF CONSULTANCY SERVICES FOR DETAILED
DESIGNING AND CONSTRUCTION SUPERVISION OF**

INFORMATION FORM

1. Name of Consultant [Lead partner if association or JV]:

Address:

Telephone No(s): _____

Fax Number: _____

E-mail Address: _____

Registration No. with PEC along with Registered Office Address:

2. Description of consulting firm (ownership/organization):

3. Experience (Number of Years): _____

· Local/national: _____

· International: _____

· Regional (within the country-details):

4. Name(s) and Address (es) of Associates, if a JV; their short description and description of their role in the JV/Association (proof of association or JV is to be attached at stamp paper):

5. Experience of the Consultants (on appended forms) during the past 15 years:
(Form-2)

· Specific (Projects related to industrial infrastructure development works):

6. Attach Organization chart showing consultant's structure:

7. Attach Capital of consultant (Financial Statements for the latest two years).

Subsidiaries and associates.

Annual fees in the last five years in current index.



Financial reference [name/address of bank(s)]

8. Attach Professional staff available for the assignment on the appended (From-3) format for positions mentioned hereinabove.

9. Additional information:

Yours truly,

Name of Authorized Representative:

Position :

Date :

EXPERIENCE OF CONSULTANT

Relevant services carried out in the Last 15 years which best illustrate qualification.

[NAME OF THE FIRM/CONSULTANT]

1. Name of Assignment :
2. Country :
3. Name of Client :
4. Address :
5. Start Date : Month/Year
6. Completion Date : Month/Year
7. Professional Staff Provided :
8. No. of Staff :
9. No. of Staff Months :
10. Approx: Value of Services :
11. Name of Other JV Firms :
(If any)
12. No. of Staff/Staff Months
Provided by the JV partner(s) :
13. Name/Position of Key Staff :
14. Description of Project :
15. Description of Services
Provided by the Firm

**FORMAT OF CURRICULUM VITAE
OF PROPOSED KEY STAFF**

1. The Discipline/ Expertise :
2. Name of the Firm :
3. Name of Nominee :
4. Date of Birth :
5. Years with the Firm :
6. Nationality :
7. PEC Registration/
Membership No. :
8. Key Qualifications : (Provide an outline of the nominee's
experience)
9. Academic Qualification :
10. Employment Record :

11. Languages and : (In speaking, reading and writing as
Degree of Proficiency Excellent-Good-Fair-Poor)

12. Certification I, the undersigned, certify that, to the best of my
knowledge and belief, these bio-data correctly
describes myself, my qualifications and my
experience.

Signature:

Dated: day/month/year

FINANCIAL PROPOSAL SUBMISSION FORM

[Location, Date]

Name

We, the undersigned, offer to provide the consulting services for in accordance with your request for Proposal dated _____, and our Proposal (Technical and Financial Proposals). Our attached financial proposal is for the sum [Amount in words and figures].

Our Financial Proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the Proposal, i.e. 90 days.

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

SUMMARY OF COSTS

S.N.	DESCRIPTION OF WORKS	LUMPSUM FEES
1-	Planning and Designing Consultancy Services Fee for detail Designing of the Front boundary wall, Rear and other two sides MS fence, Main Gate & Rear Gate, Office Block/Administration Block, Design Temporary Electrical Distribution System to Administration Block with Generator/Solar Panels, Watch Towers 4 NOS.	
2-	Bidding Documents, Tendering Processes, Evaluations and Recommendation(s), Preparation of Construction Drawings, Award of Contracts etc	
3-	Construction Supervision of above works including Defect Liability Period for Supervision services 08 (Eight) months	
	Total	

Note:

The detailed breakup of all above items along with the monthly salary of each staff required for Construction Supervision shall be provided by the Consultants on separate sheets.

A. **DATA SHEET**

The following specific data shall supplement the provisions in the Document.

1	Project Name	Dhabeji Special Economic Zone Project
2	Address and Contact Person of Procuring Agency	Mr. Abdul Azeem Uqaili Designation: Director Projects Sindh Board of Investment Government of Sindh Tel: +92-21-9920751-14 info@sbi.gos.pk
3	Address for Submission of Bids	Director Project, Sindh Board of Investment Address: Sindh Board of Investment, 1 st Floor, Block B, FTC Building, Shahra-e-Faisal Karachi
4	Pre-Bid Meeting	12 th November, 2018 at 11:00 A.M, Committee Room of Sindh Board of Investment, Sindh Board of Investment, 1 st Floor, Block B, FTC Building, Shahra-e-Faisal Karachi.
5	Submission Deadline date and time	November 16, 2018 (12 noon)
6	Bid Opening date and time	November 16, 2018. The Technical Bids would be opened on the same day at 13:00 Hrs.]
7	Envelops	Single Stage Two Envelope bidding process will be adopted. “ORIGINAL PROPOSAL” DOCUMENTS IN TECHNICAL PROPOSAL or FINANCIAL PROPOSAL as appropriate; and, DO NOT OPEN, EXCEPT IN PRESENCE OF THE CONSULTANT SELECTION COMMITTEE on outer envelope.
9	Language of Bid and correspondence	English
10	Proposal Validity	90 days from the closing date of submission of proposal as per SPPRA rules.

11	Evaluation Criteria	Minimum 70 points for technical proposal qualification. Refer Section 6A
12	Scoring System	Refer C.2 – Selection Criteria
13	Method of Selection	Least Cost Based Selection (LCBS) Method
14	Bid Security	The Consultant shall deposit a bid security in original Financial Proposal of an amount equivalent to 1% (one per cent) of the bid price in the form of Pay Order favoring “Sindh Board of Investment”, which shall remain valid for a period of 28 days beyond the Proposal validity period for bids, in order to provide the Procuring Agency reasonable time to act, if the security is to be called;
15	Performance Security	3% of Bid Price in the form of Pay Order
16	Contract Stamping	Duly stamped @ 0.35% of bid price by successful bidder at its own cost
17	Tax Liability	Government of Sindh will deduct applicable taxes.